

Human Resource Consultant/Partner Apprenticeship



The Human Resource (HR) Consultant/Partner Apprenticeship is designed to develop HR professionals and offers progressive career opportunities for learners of all ages.

Apprentices will have the opportunity to gain a Level 5 Certificate in Human Resource Management and will be eligible to apply for Associate Membership of the Chartered Institute of Personnel and Development (CIPD). Students will need to register with CIPD at the start of the course.

Who should apply?

The apprenticeship is aimed at HR professionals who are leading on people initiatives or playing a key contributing role in larger organisations. Their work may include:

- making decisions and recommendations on people initiatives
- influencing managers on introducing good people practices into the organisation
- leading on people projects or the people part of business projects
- aligning their work to overall organisational priorities

Entry requirements

- Applicants are usually 18 or over and live in England.
- At least one Level 3 qualification or significant documented work experience (CV with five years plus work experience).
- If not already held, applicants will need to have gained Level 2 English and Maths certificates (or equivalent) before completing the apprenticeship.

Cost and funding

If you are a levy paying organisation, this apprenticeship can be funded through the levy. If you are a non-levy paying organisation, the vast majority of the cost could be funded by the government.

Course overview

The duration of the apprenticeship is a minimum of 18 months and no longer than 36 months. During this period apprentices will work towards the CIPD Intermediate Certificate in Human Resource Management. This qualification, along with evidence from a real project in the workplace, will contribute to the knowledge, skills and behaviours needed to complete the end point assessment which includes a consultative project and a professional discussion. Apprentices have the opportunity to receive a range of support from Coventry University which includes:

- pre-entry meetings with employers and the apprentices
- induction, diagnostic interviews, study skills, knowledge and skills workshops with the opportunity to work with individuals from a range of organisations
- post workshop support and support with end point assessments

The Coventry University team that support this apprenticeship are qualified HR professionals with academic and industry experience along with membership of CIPD.

Core knowledge, skills and behaviours

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| Knowledge HR technical expertise Business understanding HR function Management information and technology | Skills HR consultancy Providing support and advice Contributing to business change Building HR capability HR information analysis Personal development Relationship management |
| Behaviours Flexibility Resilience | HR specialisms (The apprentice will select one of the following options) Core HR Resourcing Total reward Organisation development HR operations |

For more information

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